



Thursday 15 August 2019

Present: Nic, Justine, Jane, Cheryl

Apologies: Anne, Kaysia

- Jessop have their flu clinic Oct 5<sup>th</sup> – agreed pm amber valley health appointments. This has subsequently been changed to Oct 26<sup>th</sup> due to flu deliveries.
- discussion around bank holidays – no change to current allocation. Justine will email GP who raised issue.
- Agreed not to send email re ext access information within practices – Cheryl has checked most websites and its included.
- Registrars x2 completing training Aug have expressed an interest to work at the hub – agreed – to check with each PM as usual for staff.
- As we have been running extended access for 12 months agreed that we should ask for confirmation from all staff that up to date with relevant training and if still want to work at the hub. **Cheryl to action.**
- To ask for an annual review meeting with Jessop. **Cheryl to action.**
- Accounts – when will these be ready – **Jane to check with the accountants.** Will need an AGM when available.
- Discussion around AVH/PCN and way forward – how to work together. Agreed need a meeting to discuss (9 Sept at 7pm- venue to be agreed).
- Insurance due for payment – agreed. No requirement currently for tax investigation insurance. **Jane – to action payment.**
- Discussion around non-clinical/non executive role for Cheryl following last months meeting – cannot be imposed, Cheryl must accept. Also must have all directors present to vote on matter – **discuss again September.**

Next meeting – 9 Sept @7pm (venue to be agreed)