

HAR PCN

CMG MEETING Agenda

17th October 2019, 1.15pm – 3.15pm

Jessop Medical Practice, Greenhill Ln, Leabrooks, Alfreton, DE55 1LU

	Discussion	Action Points
1	Agree Chair for meeting: Kaysia offered to Chair meeting, COI AVH Director noted.	
2	Welcome & Apologies Present: KH, CS, CH, DW, JR, LT, JW, SB, CA, AC, YD, MW Apologies: Anne, Marcus, Andy, Sharon	
3	Review of September minutes and action points No concerns, most action points on the agenda, others actioned.	None
4	Social Prescriber update and discussion. Paul Clarke Social prescriber attending from 1.30 Paul introduced, chat about previous experience and plans with role. Has been making referral pathways and advertising information at present. Referral form available or patient self-referral form. Idea of community based clinics, still in planning. Looking to talk to reception team with 'navigation' role. Practices need to use SNOMED codes to show referrals in to service. Outcome measures have been set. Support plans will be sent back to practice to go on medical record. No age limit to service. Paul can attend Patient group meetings etc. Justine is going to create a leaflet of how fits to current system to feedback to group.	Paul will send leaflet data in word form to group; JR will create diagram of where SP sits in system; JR will get nhs.net email organised for Paul
5	Recruitment Update - admin role: awaiting interview following shortlisting CA/AM to interview. - clinical pharmacist: AM/AT to shortlist and then will interview with CA	Leave as item next month for further update

6	<p>Clinical Pharmacist update</p> <ul style="list-style-type: none"> - as above - meeting with Derby Chief Pharmacist has been rearranged <p>CCG vague about options, some other PCNs further forward with acute trusts, Andy still waiting for a meeting to discuss this possibility (but more as scoping, unlikely to be relevant).</p>	Await interview process.
7	<p>Extended Hours</p> <ul style="list-style-type: none"> - Q2 submission <p>Submitted and accepted.</p>	No action, will need submitting again 3m.
8	<p>Development session</p> <ul style="list-style-type: none"> - 7/11/19 @ Lumb Farm, Ripley - funding for clinical time <p>One clinician, one PM. £100/hr GP, £50 non-GP. Workload cover. To release time.</p> <p>Rakesh will be getting in touch with all practices, request to engage.</p> <p>GPTF data gathering ongoing, not sure how helpful this will be with other event</p>	<p>Rates as over, JW will authorise from AVH account.</p> <p>Practices to meet Rakesh prior.</p> <p>NH will contact GPFT to hold off.</p>
9	<p>Review of schedules & Governance</p> <ul style="list-style-type: none"> - Legal advice <p>Awaited</p>	NH will chase Hempsons.
10	<p>QOF QI meetings</p> <ul style="list-style-type: none"> - Palliative care Sept/Jan - Medicines Safety Oct/Feb <p>Agree no backfill for clinical time. November meeting is for significant events and will be paid for by AVH.</p>	All circulate dates to appropriate team members.

11	<p>Clinical Directors' Update</p> <ul style="list-style-type: none"> - Maturity Matrix. Has been filled. Not really that much information of use, not sure purpose of this ongoing. - Derbyshire GP Alliance. To provide GP voice. GP Alliance have created some roles 1session/week to 'lead' the alliance to represent Provider voice. Seeking mandate to lead for GPs in general. Discussion around governance/need for this group and how it will function. Hopefully this will become clearer with time. - Primary Care Leadership Group feedback - meeting with Director Public Health - HealthWatch Derbyshire <p>PH/healthwatch both keen to work with PCN. Looking at getting some data from previous work done. Have some case studies of projects that worked well. Potential PH funding streams, but need mutual benefit. Healthwatch advice was not to engage with general public but patients through PPGs. Wellbeing data available.</p>	JR will create side A4 to explain PCN to PPGs.
12	<p>PPLT January 2020</p> <ul style="list-style-type: none"> - ideas for this time? <p>Hold for time being for clinical staff and social connection/prescribing. Will organise event at Postmill centre and then work out the content.</p>	JR to organise room. PMs to email ideas to JR. NH to chase money with JW.
13	<p>EA appointments discussed, use of unused appointments. Discussion around whether to release appointments unfilled, and then when. Agree at 4pm on Fridays the unused appointments for the weekend can be used by any practice. Starting 17/10/19; review 3m.</p>	CA will email PMs on behalf of AVH.
	<p>Discussed clinician connect, information can appear in clinical record as transcript of call.</p>	
	<p>PPG meeting PCN wide. Agree good idea. Will share PPG leads with SB to coordinate.</p>	SB to liaise with PPG leads.
	<p>Discussed change to district nursing team with same day work. NH asked permission to feedback not well received. Agree ok.</p>	NH will email DN team.

Next meeting scheduled: 21st November 2019 (continues on 3rd Thursday monthly) 1:15pm - 3:15pm